

WALLACE TOWNSHIP PARKS AND RECREATION

July 15, 2020

Zoom Work Session Minutes

Present:

Carol Zindel
Lori Casarella
Michelle Cleaver
Laura Braun

Others in Attendance:

Betty Randzin

Meeting called to order at 7:07pm by Ms. Cleaver.

Business Discussed:

- 1) August Movie Night in the Park
 - a) The group discussed the only August date available of August 14th and agreed that will be our date.
 - b) Ms. Braun and Ms. Casarella confirmed their availability as volunteers, and Ms. Cleaver and Ms. Zindel advised that they have to confirm at a later time. The group agreed that we will need to obtain additional volunteers with a goal of having at least 6 volunteers at this event.
 - c) Guidelines and logistics for this event in relation to current CDC and state rules were discussed with Ms. Randzin
 - i) Congregation in the pavilion must be avoided as it is considered to be indoors
 - ii) Picnic tables will be set up outside of the pavilion with prepackaged snacks and drinks. No snacks or drinks will be handed out by the committee – tables will be self-serve only.
 - iii) Ms. Randzin advised that a sanitation station will be set up outside of the port-a-pottys including hand sanitizer and paper towels.
 - iv) The township will provide a table of supplies including masks, sanitizer, shields, gloves and paper towels.
 - v) Attendees of the event will be asked to wear masks and maintain a safe social distance of 6 feet from other attendees.
 - vi) The group discussed marking spaces ahead of time in the field to help attendees identify where to set up while maintaining safe social distance. Space will be limited for this event based on the number of people that can fit in the field with the social distance guidelines.
 - d) The group discussed movie options with a first choice of “Scoob” and second choice of “Willy Wonka”. Ms. Randzin will find out which is available and report back to the group.

- e) Once a movie is finalized, Ms. Randzin will work with the printer to have signs made up and Ms. Cleaver will make a Facebook event to begin to advertise the event.
- 2) Next meeting
 - a) Finalize logistics and volunteers for the August movie night.
 - b) Discuss the possibility of hosting another movie night in September or October.

Meeting adjourned at 7:35pm.