

**WALLACE TOWNSHIP MUNICIPAL AUTHORITY
JANUARY 14, 2020**

The Wallace Township Municipal Authority meeting of Tuesday, January 14, 2020 was called to order at 7:00 PM in the Municipal Building by the Chairwoman Barb D'Angelo.

Members present: Barbara D'Angelo, Chair
 Joe Lewis, Member
 Jason Trego, Member
 Jeff Seese, Member

Also in attendance: Matt Boggs, Entech Engineering
 Mike Crotty

REORGANIZATION

Mr. Seese moved to elect Barb D'Angelo as the Authority's Chairwoman for 2020. Mr. Trego seconded the motion, and it was unanimously approved.

Mr. Seese moved to elect Jason Trego as the Authority's Vice Chairman for 2020. Ms. D'Angelo seconded the motion, and it was unanimously approved.

Ms. D'Angelo moved to elect Joe Lewis as the Authority's Treasurer for 2020. Mr. Trego seconded the motion, and it was unanimously approved.

Ms. D'Angelo moved to appoint Mike Crotty, Esq, of Siana, Bellwoar & McAndrew, LLP as the Authority's Solicitor for 2020. Mr. Seese seconded the motion, and it was unanimously approved.

Ms. D'Angelo moved to reappoint Matthew Boggs of Entech Engineering, Inc., as the Authority's Consulting Engineer for 2020. Mr. Trego seconded the motion, and it was unanimously approved.

Ms. D'Angelo moved to appoint Barbacane Thornton and Company as the Authority's Auditor for 2020. Mr. Seese seconded the motion, and it was unanimously approved.

Ms. D'Angelo moved to reappoint Terri Patton as the Authority's Recording Secretary for 2020. Mr. Seese seconded the motion, and it was unanimously approved.

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Ms. D'Angelo moved to designate MidPenn Bank, Downingtown National Bank, and Citadel Federal Credit Union as the Authority's depositories and to designate the Chairwoman and Jason Trego as alternate, secondary signatories on the Authority's bank accounts, with Mrs. Patton serving as the primary signatory. Mr. Seese seconded the motion, and it was unanimously approved.

Mrs. D'Angelo moved to reestablish the meeting schedule for 2020 on the second Tuesday of the month at 7:00 PM in the Municipal Building. Mr. Seese seconded the motion, and it was unanimously approved.

PUBLIC COMMENT

None.

MINUTES

Mr. Seese moved to approve the meeting minutes of December 10, 2019, as written. Ms. D'Angelo seconded the motion, and it was unanimously approved.

CORRESPONDENCE

- Clean Water, Inc., dated 1/12/2020, re: Operator's monthly report.
- Entech Engineering, Inc., dated 1/10/2020, re: Engineer's monthly report.
- DynaTech Annual Contract

TREASURER'S REPORT

The following bills were presented for consideration:

- Verizon - **\$336.61** for phone @ operations bldgs. (Glen Moore & Highspire)
- Clean Water, Inc. - **\$2,230.00** for operator services @ Glen Moore & Highspire
- Terri Patton- **\$987.00** for secretarial services
- PECO - **\$1,810.14** for electric @ main pump station & Devereux and Highspire WWTP and pump station.
- Entech Engineering - **\$3,361.32** for engineering services
- Siana Bellwoar & McAndrew, LLP - **\$440.00** for legal services

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- Ink's Disposal Service - **\$1,210.00** for cleaning main & Devereux pump stations; clean clarifier @ Highspire
- DNB First - **\$1,979.42** for loan payment
- Site Specific- **\$2,312.33** for 551 Fairview (\$1425), 39 Ashlea Dr (\$887.23)
- Analytical Laboratory - **\$422.30** for lab testing (Glen Moore & Highspire)
- A.J. Blosenki- **\$262.26** for trash removal.
- Pipe Xpress- **\$797.11** for materials
- Constellation- **\$15.62** for Highspire Electric.
- J. Lewis Excavating- **\$2,110.00** for cleaning HE (\$350), 551 Fairview (\$880), 501 Fairview (\$880)
- PreDoc- **\$540.00** for replaced backflush return pump at HE WWTP
- WG Malden- **\$59.00** for supplies

TOTAL: 18,873.01

Ms. D'Angelo moved to approve invoices "a" through "p" above for the month of January, as presented. Mr. Trego seconded the motion, and it was unanimously approved. Mr. Lewis recused himself from "n".

FINANCIAL STATEMENTS-

Balance Sheet, Budget vs Actual Glenmoore & Highspire and Profit & Loss.

Ms. D'Angelo moved to approve the financial statements above for the month of January, as presented. Mr. Seese seconded the motion, and it was unanimously approved.

OPERATOR'S REPORT

Glen Moore WWTP

No emergency visits required.

DEP is allowing spray as permit conditions allow.

The phone at Brandywine Hill is up and running again.

Steve replaced the battery on the generator.

Highspire WWTP

The plant continues to perform well with no emergency visits required.

A TN violation was reported in December.

The control building was cleaned.

The anoxic mixer that was pulled is not rebuildable.

A spare pump was swapped out with the mudwell return pumps. The old pump was sent to Deckman's for evaluation.

Ms. D'Angelo moved to approve the EEMA agreement, as presented. Mr. Seese seconded the motion, and it was unanimously approved.

ENGINEER'S REPORT

E-1 Grinder Pump Replacement – Brian Norris relayed that 551 Fairview Road was critical for pump replacement. Information was relayed to Site Specific and the pump is being scheduled to be replaced. One of the two grinder pumps approved for purchase at the November meeting would have been utilized.

Highspire WWTP - One of the two mixers for the treatment plant is in need of replacement. The treatment plant operates with one mixer in operation and one in standby operation. The three options will be presented at the Authority meeting for determining the replacement preference and cost.

EEMA will take a look at the mixers before a purchase is made.

Glenmoore WWTP- On December 12th, 2019, a Notice of Violation was issued by DEP for the Glenmoore WWTP which included outstanding items regarding spraying after a rain event, runoff from the lagoons and concerns on the level within the treatment lagoons. A meeting was held with DEP on Thursday, January 2nd, 2020 and a response letter and supporting documents was submitted via e-mail to DEP on January 9th, 2020 and mailed the following day.

DCED Grant Opportunities- Entech to work with the Authority for reimbursement for pumps and installation. Site Specific has provided most of the needed paperwork for payment for work performed over the past few months. COSTARS information has been requested which is to be included in the reimbursement. In addition, Terri is working on proof of payment to Site Specific.

Sanitary Sewer Expansion- On August 1st, the latest developer meeting took place at the Township. The developer and the developer's engineer provided an update including the preparation of a preliminary construction cost estimate for the wastewater treatment plant. The engineer went through the process of how the estimate was prepared, which appeared logical. An Agreement has been prepared by the attorney for Brandolini and distributed to the Authority and Township. A conference call was held between the Township and Authority engineer and the solicitor. Mike Crotty will prepare a recommended Agreement which addresses the deficiencies discussed during the conference call. *No update for this month.*

Ashlea Drive HOA Stormwater- No additional communication with the Ashlea Drive HOA occurred in December or January, however reference the response to DEP for the Notice of Violation received in December.

Park Lane Sanitary Sewer- The isolation valve between Creek Road and the Brandywine Creek side of Park Lane requires replacement. In addition, Joe Lewis identified other valves in need of replacement. The plan is to reach out to local contractors that may be able to replace multiple valves and provide traffic protection, excavation equipment, etc. Identified contractors include TLC and Fidelity.

Received valve quote from L/B Water Service, Inc

Cesarz Subdivison Review- The design engineer has submitted the sewer planning exemption to the Township. Since there is available capacity within the sanitary sewer system the exemption was signed.

RFP for Operations- EEMA has been recommended for operations in 2020. The Agreement has been prepared and reviewed by EEMA and Mike Crotty, respectively. The Agreement was distributed to the Authority members on January 9th and executed. It was recommended that Clean Water complete operations in January and EEMA assume operations on February 1st.

Groundwater Monitoring Report- In December 2019, the Authority received a review letter by DEP regarding the groundwater monitoring wells and specifically the static water elevations listed in the Report. Due to inconsistencies with grade elevations, the Report was revised and submitted to DEP on Thursday, January 9th.

Glenmoore WWTP Notice of Violation- On December 12th, 2019, a Notice of Violation was issued by DEP for the Glenmoore WWTP which included outstanding items regarding spraying after a rain event, runoff from the lagoons and concerns on the level within the treatment lagoons. A meeting was held with DEP on Thursday, January 2nd, 2020 and a response letter and

supporting documents was submitted via e-mail to DEP on January 9th, 2020 and mailed the following day.

Glenmoore and Highspire WWTP Chapter 94 Reports -The annual wastewater reports for the two treatment plants are due March 31, 2020. Engineering Work Orders have been prepared and will be presented for execution by the Authority.

Ms. D'Angelo moved to authorize Entech to prepare the chapter 94 reports. Mr. Seese seconded the motion, and it was unanimously approved.

OLD BUSINESS

NEW BUSINESS

Ms. D'Angelo moved to sign the maintenance contract with DynaTech to maintenance the Authority's generators. Mr. Seese seconded the motion, and it was unanimously approved.

ADJOURNMENT

The meeting adjourned at 8:30 PM. The next meeting will be held on Tuesday, February 11, 2020.

Respectfully submitted,

Terri Patton
Secretary