

**WALLACE TOWNSHIP MUNICIPAL AUTHORITY  
MARCH 13, 2018**

The Wallace Township Municipal Authority meeting of Tuesday, March 13, 2018 was called to order at 7:00 PM in the Municipal Building by Chairwoman Barb D'Angelo.

Members present:     Barb D'Angelo, Chairwoman  
                              Roger Irey, Vice  
                              Joe Lewis, Member  
                              Jason Trego, Member

Also in attendance:   Matt Boggs, Entech Engineer

**PUBLIC COMMENT**

**MINUTES**

Mr. Trego moved to approve the meeting minutes of January 9, 2018, as written. Mr. Irey seconded the motion, and it was unanimously approved.

**CORRESPONDENCE**

1. Entech Engineering, Inc., dated 3/9/18, re: Engineer's monthly report.
2. Clean Water, dated 3/11/18. re: Operators report.
3. Barbacane, Thornton & Company LLP dated 2/12/18, re: Audit Engagement.

**TREASURER'S REPORT**

The following bills were presented for consideration: **March 13, 2018**

- a. Verizon - **\$335.13** for phone @ operations bldgs. (Glen Moore & Highspire)
- b. Clean Water, Inc. - **\$2,230.00** for operator services @ Glen Moore & Highspire
- c. Terri Patton- **\$756.00** for secretarial services
- d. PECO - **\$1,947.42** for electric @ main pump station & Devereux and Highspire WWTP and pump station.
- e. Entech Engineering - **\$8,937.28** for engineering services
- f. DNB First - **\$2,017.01** for loan payment
- g. Analytical Laboratory - **\$82.30** for lab testing (Glenmoore & Highspire)
- h. A.J. Blosenski- **\$254.62** for trash removal.
- i. Constellation-**\$140.36** for electric services at Highspire.
- j. PreDoc-**\$514.00** for 430 Fairview (\$210) and 511 Fairview (\$304.00)
- k. Ink's Disposal Services- **\$920.00** for cleaning main & Devereux pump stations
- l. Staples Credit Plan-**\$83.07** for ink & tax forms
- m. J. Lewis Excavating- **\$742.50** for 1891 Creek Rd.

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- n. PMMA- **\$375.95** for 2018 Membership Dues
- o. Reilly & Sons, Inc- **\$227.44** for fuel
- p. Siana Bellwoar & McAndrew, LLP- **\$175.00** for legal services.

**TOTAL: 19,738.58**

Ms. D'Angelo moved to approve invoices "a" through "o" above for the month of March, as presented. Mr. Irely seconded the motion, and it was unanimously approved.  
Mr. Lewis recused himself from item "m".

The following bills were presented for consideration: **February 13, 2018**

- a. Verizon - **\$414.84** for phone @ operations bldgs. (Glen Moore & Highspire)
- b. Clean Water, Inc. - **\$2,230.00** for operator services @ Glen Moore & Highspire
- c. Terri Patton- **\$861.00** for secretarial services
- d. PECO - **\$1,981.87** for electric @ main pump station & Devereux and Highspire WWTP and pump station.
- e. Entech Engineering - **\$2,253.32** for engineering services
- f. DNB First - **\$2,076.11** for loan payment
- g. Analytical Laboratory - **\$336.90** for lab testing (Glenmoore & Highspire)
- h. A.J. Blosenski- **\$254.62** for trash removal.
- i. Ink's Disposal Services- **575.00** for cleaning main & Devereux pump stations
- j. Site Specific-**\$881.32** for repair pump at 2120 Creek Rd.
- k. Constellation- **\$41.89** for electric at Highspire.
- l. Staples Credit Plan- **\$45.99** for printer ink.
- m. PreDoc- **\$954.64** for 511 Fairview (\$239.64) 71 Park Lane (\$455) Creek Rd (\$260)

**TOTAL: 10,654.18**

Ms. D'Angelo moved to ratify invoices "a" through "m" above for the month of February as presented. Mr. Trego seconded the motion, and it was unanimously approved.

**FINANCIAL STATEMENTS-**

Balance Sheet, Budget vs Actual Glenmoore & Highspire and Profit & Loss.

Ms. D'Aneglo moved to approve the financial statements above for the month of Febuary/March, as presented. Mr. Irely seconded the motion, and it was unanimously approved.

**OPERATOR'S REPORT**

Glenmoore WWTP

- a. Results were still pending for the DMR Report.
- b. Spray was limited in Febuary.
- c. Lagoon levels are getting high.
- d. PreDoc swapped out a little giant pump at 430 Fairview. This will be added to the rehab list.
- e. Generators were tested under load.
- f. Steve will remove a small tree that fell near the buffer area at the spray field.

Highspire WWTP

- a. There were no emergency visits required.
- b. Generator was tested under load.
- c. Propane levels are good.

**ENGINEER'S REPORT**

E-1 Grinder Pump Replacement – There were no grinder pump retrofits performed in January. There remains one priority grinder pump to be replaced at 2081 Creek Rd which Site Specific is scheduling. Future replacements will be prioritized based on need and beyond emergency replacements, the list of the pumps installed in 1992 and 1993 will take priority.

*No update. Grinder pump replacement will include critical pump replacements only until DCED Grants awards are known.*

Highspire WWTP A few site visits to the treatment plants were performed in January and February.

*Additional site visit made in March.*

Land Development Adjacent to Highspire WWTP -

The developer was reminded that there are outstanding comments to be addressed based on a review letter which Entech prepared in October. The developer has asked to receive a copy of the Chapter 94 Report for Highspire upon completion.

*Reviewed plans were reviewed and final review letter issued. Chapter 94 Report spreadsheet provided to Developer. Worked with Mike Crotty on Agreement/language.*

Ms. D'Angelo moved to approve signing the agreements for Spring Mill. Mr. Ireys seconded the motion, and it was unanimously approved.

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Glenmoore WWTP- A few site visits to the treatment plant were performed in January and February.

*New locks on door for WWTP at Glenmoore.*

DCED Grant Opportunities-

In November, the Commonwealth of Pennsylvania Department of Community & Economic Development (DCED) published an invitation for grant applications due on February 28, 2018. This would be for small sewer infrastructure projects. Entech has prepared the application and documentation is needed by the Authority and the Planning Commission prior the deadline.

*DCED application submitted. Included was the documents received from the Authority. Planning commission letter will be required to provide additional documentation to DCED.*

2017 and 2018 Budgets-

Preliminary review of the 2018 budgets was performed for both Glenmoore and Highspire. A balance sheet was provided, which is also now presented at each Authority meeting.

2017 Chapter 94 Reports- Highspire and Glenmoore WWTPs

Work continues on the Chapter 94 Report for Highspire and Glenmoore. The due date for both these reports is March 31, 2018.

**OLD BUSINESS**

**NEW BUSINESS**

**ADJOURNMENT**

The meeting adjourned at 7:34 P.M. The next meeting will be held on Tuesday, April 10, 2018.

Respectfully submitted,

Terri Patton, Secretary