

WALLACE TOWNSHIP MUNICIPAL AUTHORITY
JANUARY 9, 2018

The Wallace Township Municipal Authority meeting of Tuesday, January 9, 2018 was called to order at 7:00 PM in the Municipal Building by the Chairwoman Barb D'Angelo.

Members present: Barbara D'Angelo, Chair
 Roger Irey, Vice Chairman
 Joe Lewis, Member
 Jason Trego, Member

Also in attendance: Matt Boggs, Entech Engineering

REORGANIZATION

Mr. Irey moved to elect Barb D'Angelo as the Authority's Chairwoman for 2018. Mr. Trego seconded the motion, and it was unanimously approved.

Ms. D'Angelo moved to elect Roger Irey as the Authority's Vice Chairman for 2018. Mr. Trego seconded the motion, and it was unanimously approved.

Mr. Trego moved to elect Joe Lewis as the Authority's Secretary for 2018. Mr. Irey seconded the motion, and it was unanimously approved.

Ms. D'Angelo moved to elect Jason Trego as the Authority's Treasurer for 2018. Mr. Lewis seconded the motion, and it was unanimously approved.

Ms. D'Angelo moved to appoint Mike Crotty, Esq, of Siana, Bellwoar & McAndrew, LLP as the Authority's Solicitor for 2018. Mr. Irey seconded the motion, and it was unanimously approved.

Ms. D'Angelo moved to reappoint Matthew Boggs of Entech Engineering, Inc., as the Authority's Consulting Engineer for 2018. Mr. Lewis seconded the motion, and it was unanimously approved.

Ms. D'Angelo moved to appoint Pam Baker of Barbacane Thornton and Company as the Authority's Auditor for 2018. Mr. Irey seconded the motion, and it was unanimously approved.

Ms. D'Angelo moved to reappoint Terri Patton as the Authority's Recording Secretary for 2018. Mr. Irey seconded the motion, and it was unanimously approved.

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Mr. Irey moved to designate BB&T, Downingtown National Bank, and Citadel Federal Credit Union as the Authority's depositories and to designate the Chairwoman and Roger Irey as alternate, secondary signatories on the Authority's bank accounts, with Mrs. Patton serving as the primary signatory. Ms. D'Angelo seconded the motion, and it was unanimously approved.

Mrs. D'Angelo moved to reestablish the meeting schedule for 2018 on the second Tuesday of the month at 7:00 PM in the Municipal Building. Mr. Irey seconded the motion, and it was unanimously approved.

PUBLIC COMMENT

None.

MINUTES

Mr. Lewis moved to approve the meeting minutes of December 12, 2017, as written. Mr. Trego seconded the motion, and it was unanimously approved.

CORRESPONDENCE

1. Clean Water, Inc., dated 1/8/18, re: Operator's monthly report for Glen Moore.
2. Clean Water, Inc., dated 1/8/18, re: Operator's monthly report for Highspire.
3. Entech Engineering, Inc., dated 1/5/18, re: Engineer's monthly report.
4. DEP, dated 12/20/18, re: Annual Report of Municipal Authorities Filing Information

TREASURER'S REPORT

The following bills were presented for consideration:

- a. Verizon - **\$300.27** for phone @ operations bldgs. (Glen Moore & Highspire)
- b. Clean Water, Inc. - **\$2,230.00** for operator services @ Glen Moore & Highspire
- c. Terri Patton- **\$882.00** for secretarial services
- d. PECO - **\$2,149.76** for electric @ main pump station & Devereux and Highspire WWTP and pump station.
- e. Entech Engineering - **\$942.23** for engineering services
- f. Siana Bellwoar & McAndrew, LLP - **\$97.50** for legal services

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- g. Ink's Disposal Service - **\$805.00** for cleaning main & Devereux pump stations; clean clarifier @ Highspire
- h. DNB First - **\$2,080.31** for loan payment
- i. Site Specific- **\$791.25** for a new panel.
- j. Analytical Laboratory - **\$556.50** for lab testing (Glen Moore & Highspire)
- k. A.J. Blosenki- **\$254.62** for trash removal.
- l. Deckman Electric- **\$495.00** for 30ft cord.

TOTAL: 11,584.44

Mr. Irey moved to approve invoices "a" through "l" above for the month of January, as presented. Mr. Trego seconded the motion, and it was unanimously approved.

FINANCIAL STATEMENTS-

Balance Sheet, Budget vs Actual Glenmoore & Highspire and Profit & Loss.

Ms. D'Aneglo moved to approve the financial statements above for the month of January, as presented. Mr. Irey seconded the motion, and it was unanimously approved.

OPERATOR'S REPORT

Glen Moore WWTP

Generator was tested under load.

PreDoc replaced floats at 511 Fairview Rd.

Spray was limited due to extreme temperatures.

Highspire WWTP

The plant continues to perform well with no emergency visits required.

Ink's hauled sludge.

ENGINEER'S REPORT

E-1 Grinder Pump Replacement – There was one grinder pump retrofit performed in December. The retrofit was at 1891 Creek Road on December 20th. To recap, the total number of retrofits for 2017 was 9. In 2016, 10 grinder pumps were retrofitted. The total number of retrofits is now at 101 pumps out of approximately 150 pumps within the Glenmoore system. There remains one priority grinder pump to be replaced at 2081 Creek Road which Site Specific is scheduling. Future replacements will be prioritized based on need and beyond emergency replacements, the list of the pumps installed in 1992 and 1993 will take priority.

Highspire WWTP A few site visits to the treatment plants were performed in December and January.

Land Development adjacent to Highspire WWTP- No activity in December.

Glenmoore WWTP- A few site visits to the treatment plant were performed in December and January.

DCED Grant Opportunities- In November, the Commonwealth of Pennsylvania Department of Community & Economic Development (DCED) published an invitation for grant applications due on February 28, 2018. This would be for small sewer infrastructure projects. Consideration for the remainder of the grinder pump retrofits and whether to submit an application to be reviewed at the December meeting. Entech has prepared an EWO for the grant processing and preparation and will present it to the Authority. For scheduling purposes, documentation will also be presented for signature if pursuing the grant is desired.

Ms. D'Angelo moves to approve and sign the grant for Entech to complete. Mr. Trego seconded the motion, and it was unanimously approved.

2017 and 2018 Budget- Preliminary review of the 2018 budgets was performed for both Glenmoore and Highspire. A Balance Sheet was provided by Terri which is also now presented at each Authority meeting. Over the next month budgets will be finalized and presented at the February Authority meeting.

2017 Chapter 94 Reports- Work has started on the Chapter 94 Report for Highspire and Glenmoore. The due date for both of these reports is March 31st, 2018. We will work with Brian Norris if there is any data required which we do not currently possess. Engineering Work Orders will be presented at the Authority meeting for approval.

Ms. D'Angelo moves to authorize Entech to prepare the Chapter 94 Reports for Glenmoore and Highspire. Mr. Irey seconded the motion, and it was unanimously approved.

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OLD BUSINESS

Two Certificates of Deposit at Citadel FCU will mature on January 28th and roll into a new term.

NEW BUSINESS

ADJOURNMENT

The meeting adjourned at 7:30 PM. The next meeting will be held on Tuesday, February 13, 2018.

Respectfully submitted,

Terri Patton
Secretary