

WALLACE TOWNSHIP BOARD OF SUPERVISORS
November 5, 2014

The Special Meeting of the Wallace Township Board of Supervisors was called to order on Wednesday, November 5, 2014 at 7:30 PM in the Township Building by Chairman Robert Jones.

Supervisors present: Robert D. Jones
Barbara Z. D'Angelo
William T. Moore

Solicitor: Michael G. Crotty, Esquire

PLEDGE OF ALLEGIANCE

The Supervisors began the meeting by reciting the Pledge of Allegiance.

EXECUTIVE SESSIONS

Chairman Jones announced that the Board held an executive session on October 28, 2014, in order to discuss personnel issues.

CORRESPONDENCE

Twenty-one (21) pieces of correspondence were noted on the correspondence list, which are available for review in the Township building.

MINUTES

The minutes for the October 16, 2014 meeting were presented for review. After discussion, Chairman Jones moved that the Board approve the minutes as presented. Supervisor D'Angelo seconded the motion, which carried unanimously.

TREASURER'S REPORT

Manager/Treasurer Betty Randzin presented the Treasurer's report, which is available for review at the Township Building. A discussion of the various bills took place. With respect to the invoice from Unlimited Technology, Supervisor Moore noted that the bill should be tabled as the system has not been completely installed and is not fully operational. Manager/Treasurer Randzin noted that Unlimited is scheduled to install a final additional part on Friday to address the front door issue. Supervisor D'Angelo suggested that approval for it be conditioned on the installation of the additional part. Manager/Treasurer Randzin further explained that the PLGIT account was higher than normal as it included a bulk salt purchase and the purchase of the roof materials. After discussion, Chairman Jones moved that the Board approve and ratify the three invoices (PMRS, emergency services vehicle insurance payment, and UC Group Trust) in the amount of \$2,798.02. Supervisor D'Angelo seconded the motion, which carried unanimously. Next, Chairman Jones moved that the Township approve and ratify the PLGIT account for the month of October in the amount of \$21,436.69. Supervisor D'Angelo seconded the motion,

which carried unanimously. Lastly, Chairman Jones moved that the Board approve the payment for the eleven (11) invoices on the bills list, with the payment to Unlimited being subject to inspection and approval by Chairman Jones of the installation and operation of the additional component for the system. Supervisor D'Angelo seconded the motion. The motion carried, with Chairman Jones and Supervisor D'Angelo voting in the affirmative and Supervisor Moore voting against.

PENNSYLVANIA STATE POLICE

Chairman Jones read the report provided by the Pennsylvania State Police. Thirty-four (34) incidents were reported for the month of October in the Township. The police have warned that neighboring areas have been hit with a string of burglaries, with two (one being an attempt) reported for the month of October. The PSP is actively investigating the incidents and has leads on potential suspects. The PSP have requested that the public report any suspicious persons or vehicles. A copy of the report is available at the Township building.

GLEN MOORE FIRE COMPANY/ WESTWOOD & ELVERSON AMBULANCE

GMFC Captain Mike King provided the report of the Fire Company. GMFC handled nineteen (19) calls in October, four (4) of which were in Wallace. Mr. King also noted that the GMFC is hosting its turkey raffle on November 12th. John Sly provided the report for Westwood Ambulance. He noted that Westwood responded to six (6) calls in October, 33% of which were in Elverson territory (due to its unavailability). Mr. Sly otherwise thanked the Township for its annual contribution. No report was submitted by Elverson.

EMC

No report.

DARC

No report.

PARK AND RECREATION BOARD

No report. Supervisor Moore noted that the Halloween event was well attended and had many positives. However, he observed that there were several issues with the handling and distribution of prizes. The focus of the event has seemingly shifted toward prize gathering rather than community. The Board requested that the Park and Rec Board provide its thoughts on the handling of future events in order to address this issue. Following subsequent discussion later in the meeting, the Board noted its preference that the Township Manager be tasked with ultimate planning authority for the Township events, with the Park and Rec Board designated as providing assistance in the planning and execution.

HISTORICAL COMMISSION/TOWNSHIP ARCHIVIST

No report.

TRAILS PRESERVATION BOARD

No report.

EAC

No report. Chairman Jones noted that a 2007 botanical study is in the possession of the Township and could be provided to the Zoning Officer to consult with respect to any timber harvesting plans. The various shortcomings of the report were discussed.

GLENMOORE VILLAGE ENHANCEMENT COMMITTEE

Chairman Jones noted that the Board interviewed Linda Morley for a position on the GMVEC. After discussion, Chairman Jones moved that Mrs. Morley be appointed to the open position on the GMVEC. Supervisor D'Angelo seconded the motion, which carried unanimously. Scott Juenger provided the report of the GMVEC. It is continuing its preparation of a brochure to set out the trail/sidewalk/walkway options. In response to Mr. Juenger's inquiries, the Board noted that it had already prepared a draft easement for a trail through the Authority property and that the Property Maintenance Code ordinance amendment has been drafted and is under review by the Planning Commission. Chairman Jones noted that the Board was budgeting for the Authority trail improvements in the 2015 budget. Mr. Juenger also inquired as to the potential for a cell tower to be constructed, even if it included additional taxes. The Board noted that it had previously undertaken studies and due diligence as to the possibility for placing a cell tower on any Township property, but was ultimately restricted by the grant restrictions in place for the Township building property. Otherwise, the Board noted that a private landowner has indicated the potential for incorporating a tower on its property in the near future (which would require zoning approval from the Township). A discussion was also had as to the general availability of grants for planning efforts through the Brandywine Conservancy. Mr. Juenger also inquired as to the status of the PennDOT school zone sign in front of Springton Manor Elementary School. Manager/Treasurer Randzin noted that she was interfacing with Maddie Morley to finalize its purchase. Lastly, Mr. Juenger noted that the GMVEC would like to consider changing its meeting dates for 2015. Solicitor Crotty was requested to take note of the new dates and incorporate into the yearly meeting notice to be approved at the Organizational meeting.

AUTHORITY

Supervisor D'Angelo noted that the Authority has determined that its old generator would be sold for scrap value, rather than being sold on Municibid.

PLANNING COMMISSION

Supervisor Moore noted that the Planning Commission is awaiting further information from the Township Engineer to finalize its consideration of the comprehensive plan amendment.

OLD BUSINESS

- a. VPP Grant – Comprehensive Plan: As noted above, the Planning Commission is continuing its review.
- b. Ray Park/GGS: Steve Senn of GGS was present to discuss the potential for installation of the fields at Ray Park. After discussion, the Board noted that it would not have the Ray Park property farmed in 2015 (after the expiration of the current farm lease in March of 2015), in order to allow the opportunity for the planning and implementation of the new fields. Mr. Senn is exploring potential foundation grants for the project. The Board noted its preference that the parking directly access Highspire Road (rather than the side road) and noted that the Township Engineer remains authorized to coordinate with the GGS consultant on the effort.
- c. Indiantown Schoolhouse: No further report.
- d. Township Maintenance Building: Supervisor Moore noted that the roof repairs are nearly completed, with the snow guards to be installed in the near future. The Board also noted that it received a credit of \$1,500 for the scrap value of the old roof, which covered a sizeable portion of the current installation costs.
- e. Property Maintenance Code: The draft Property Maintenance Code is before the PC for its further review.

NEW BUSINESS

- a. Bob Ray – Distinguished Service: The Township is planning on recognizing farmer Bob Ray for his service and dedication to the community at the BOS meeting scheduled on November 20, 2014.
- b. Farm Lease Agreement: The Board noted that it would not have Ray Park farmed for 2015 in order to allow for the opportunity for the park/fields project to progress.
- c. Trail Easement Agreement: As discussed above and by the BOS at its prior meetings, the draft easement agreement has been prepared, which will be forwarded to the Authority for its consideration. The Board is otherwise budgeting for the proposed improvements in 2015.
- d. Zoning Ordinance Amendment: Solicitor Crotty noted that a draft ordinance has been prepared to allow and address seasonal farm events, as well as to regulate billboards in the Township by only allowing them along the Turnpike, in areas fully screened from nearby residential properties. The Board requested that the draft be forwarded to the PC for its review.
- e. Resolution – Township Ambulance Capital Contributions: Solicitor Crotty explained that a resolution has been prepared to establish a Township fund for capital contribution

donations to be donated to the Township's ambulance service providers. After discussion, Chairman Jones moved that the Board approve Resolution 7-2014, to establish the fund in the form as presented. Supervisor D'Angelo seconded the motion, which carried unanimously.

- f. Township MMO – Minimum Municipal Obligation: Manager/Treasurer Randzin noted that the Township's financial consultant has finalized his actuarial assessment of the Township Minimum Municipal Obligation for the non-uniform employee pension program for 2015. After discussion, Chairman Jones moved that the Township adopt Resolution 8-2014, to establish the Township MMO at \$1,715.00. Supervisor D'Angelo seconded the motion, which carried unanimously.
- g. Next Meeting: Chairman Jones announced that the next BOS meeting is scheduled for November 20, 2014, with the tree lighting ceremony scheduled for December 6, 2014.
- h. 2015 Annual Budget: The Board discussed and presented the draft 2015 Township budget. After the conclusion of the discussion, Chairman Jones moved that the Board authorize the advertisement of the budget availability, to be considered for approval by the Board at its December 4, 2014 meeting. Supervisor D'Angelo seconded the motion, which carried unanimously.
- i. Township Manager Reports: Manager/Treasurer Randzin provided reports and updates on various matters, including:
 1. Time clocks: A quote has been received for a biometric time clock system. Further information and quotes are being gathered.
 2. Township Letterhead: Manager/Treasurer Randzin presented options for updated Township letterhead, which were discussed.
 3. CCATO Knowledge Center Training: Manager/Treasurer Randzin announced that there would be a training center presentation on emergency services planning on November 19, 2014.
 4. Personnel – Admin Assistant: The Board discussed the review of Camille McMaster, the probationary, part-time administrative assistant. After discussion of various issues, Chairman Jones moved that the Township not extend an offer of continued employment to her. Supervisor D'Angelo seconded the motion, which carried unanimously.

Public Comment

- a. None.

Adjournment

Chairman Jones moved that the meeting be adjourned. The motion was seconded by Supervisor D'Angelo, which carried unanimously. Meeting adjourned at 10:24 p.m.

Respectfully submitted,

Betty Randzin
Township Manager/Secretary

FINAL