

WALLACE TOWNSHIP BOARD OF SUPERVISORS

August 7, 2014

The Regular Meeting of the Wallace Township Board of Supervisors was called to order on Thursday, August 7, 2014 at 7:30 PM in the Township Building by Supervisor Robert Jones.

Supervisors present: Robert D. Jones
Barbara Z. D'Angelo
William T. Moore

Engineer: Craig Kologie, AICP

Solicitor: Michael G. Crotty, Esquire

Admin. Assistant: Camille McMaster

PLEDGE OF ALLEGIANCE

The Supervisors began the meeting by reciting the Pledge of Allegiance.

EXECUTIVE SESSIONS

Chairman Jones announced that the Board held an executive session immediately prior to the meeting with the Solicitor to discuss personnel matters.

CORRESPONDENCE

Nineteen (19) pieces of correspondence were noted as being received, which are available for review in the Township building.

MINUTES

The minutes for the June 5, 2014 meeting were presented for review. Supervisor D'Angelo moved that the Board approve the June 5, 2014 meeting minutes as presented. Chairman Jones seconded the motion, which carried unanimously.

TREASURER'S REPORT

Manager/Treasurer Betty Randzin presented and read the Treasurer's report, which is available for review at the Township Building. Fifteen (15) invoices were presented for consideration. A question was raised as to whether the repairs to the historic burnt chimney have been completed. Township Archivist John Miller left the meeting to confirm that the repairs were made. After discussion, Chairman Jones moved that the Township authorize the payment of the fifteen (15) invoices on the bills list, for an aggregate of \$33,381.07. Supervisor D'Angelo seconded the motion, which carried unanimously. Next, Chairman Jones moved that the Township approve and ratify the PLGIT invoices for July 2014, in the amount of \$8,941.71. Supervisor D'Angelo seconded the motion, which carried unanimously.

PENNSYLVANIA STATE POLICE

Chairman Jones presented the report of the Pennsylvania State Police. Thirty-two (32) incidents were noted as having occurred in July. A copy of the report is available at the Township building.

GLEN MOORE FIRE COMPANY

GMFC Captain Mike King provided the report on behalf of the GMFC. He noted that the GMFC responded to thirty-one (31) calls for the month of July, one (1) of which was in Wallace Township. The Board and public again thanked the Fire Company for their participation in Community Day.

WESTWOOD AMBULANCE/ELVERSON AMBULANCE

No report.

EMC

No report.

DARC

No report.

PARK AND RECREATION COMMISSION

Rebecca Cesarz provided the report of the P&R Commission. She provided a recap of the Community Day activities and noted that movie night (The Lego Movie) is set for September 6, 2014. A discussion was also held as to the concert in the park to be planned for September 20th. Mrs. Cesarz provided a quote from music manager to supply three bands, which play all original music. She indicated that she would forward samples of their music for review. Also, the Board requested that she provide detail as to whether a deposit is required, which the Board noted that it would consider at its August 21, 2014 meeting. Mrs. Cesarz also noted that an individual has volunteered to be on the Committee (Michelle Cleaver), and the Board indicated that they would interview her in the near future. Lastly, a discussion was held as to the meeting schedule for the Committee for 2015.

HISTORICAL COMMISSION/TOWNSHIP ARCHIVIST

HC Member Bonnie Radford provided the report of the Commission. The HC is continuing to research plaques to offer to the homes within the Glenmoore Historic District. A newsletter article by the HC has been prepared about a historic springhouse. Lastly, the HC thanks the Board for moving forward on the repairs to the burnt chimney.

Township Archivist, John Miller, provided a report. Several donations were recently made to the Township archives, including from Sandy Brennan, Supervisor Bill Moore and the Reeves family. Mr. Miller further requested authorization to purchase additional archival supplies in an amount not to exceed \$100. After discussion, Chairman Jones moved that the Township authorize the purchase of archival sleeves, folders and other supplies in an amount not to exceed \$100. Supervisor D'Angelo seconded the motion, which carried unanimously. Next, Mr. Miller noted that an article from the Daily Local News from 1916 was located in the archives. It does not contain any references to the Township, and Mr. Miller suggested that it be donated to the County for its historical archives. After discussion, Chairman Jones moved that the Board authorize donating the 1916 Daily Local News article to the Chester County Historical Society. Supervisor D'Angelo seconded the motion, which carried unanimously.

TRAILS PRESERVATION BOARD

Dorothy Kirk was present on behalf of the Trails Preservation Board. A discussion was held as to the various aspects of the trail system within the Highspire Estates subdivision. Additionally, Ms. Kirk inquired as to the trail system within the Brandywine Hill subdivision that was conveyed to the Township. The Board directed Solicitor Crotty to review the issue.

EAC

No report.

GLENMOORE VILLAGE ENHANCEMENT COMMITTEE

John Miller provided an update on the efforts of the Committee. A discussion was held as to the trail options and property owned by the Authority, and it was noted that the County is performing an independent survey of portions of the Struble Trail, which might provide insight/guidance as to the walking path options through the Village for the Township and residents to consider.

AUTHORITY

Supervisor D'Angelo noted that the Authority has retained a secretary.

PLANNING COMMISSION

Supervisor Moore provided an update as to the Planning Commission. It reviewed the lot line change application for the Robinson tract, ultimately recommending that it be approved. Solicitor Crotty provided a form of decision for the Board to consider. After discussion, Chairman Jones moved that the Township approve the Robinson Minor Subdivision plan application pursuant to the form of decision presented by the Solicitor. Supervisor D'Angelo seconded the motion, which carried unanimously. At this point in the meeting, a break was held to allow the Board to execute the Plans and Decision.

Public Comment

Public comment was accepted out of order pursuant to the request of a resident.

- a. 39 McConnell Drive: Several residents commented on the state of disrepair of 39 McConnell Drive. Chairman Jones requested Solicitor Crotty to provide an update as to the Township's efforts in this regard. Solicitor Crotty noted that the Zoning Officer/Code Officer cited the property as being in violation of the property maintenance code and separately posted the residence as being unfit for human habitation. Solicitor Crotty further noted that the property is undergoing a foreclosure. He contacted counsel for the homeowner and counsel for the bank. Counsel for the homeowner did not respond, but counsel for the bank advised that it would be submitted to the bank's property maintenance unit to address.
- b. Springton Manor Elementary School Zone Sign: Madelyn Morley and her mother provided an update and good news as to the efforts to obtain PennDOT approval of a flashing school zone sign in front of Springton Manor Elementary School. As a result of Ms. Morley's persistent efforts, PennDOT approved the request. The Board commended Ms. Morley on the success in obtaining the approval. After discussion, Chairman Jones moved that the Board approve the Resolution to authorize the application for the traffic control sign installation. Supervisor D'Angelo seconded the motion, which carried unanimously.

OLD BUSINESS

- a. VPP Grant – Comprehensive Plan: No update.
- b. Indiantown Schoolhouse: Supervisor Moore noted that he and John Miller were in the process of setting up a meeting with a consultant to discuss options for the flooring replacement in the schoolhouse.

NEW BUSINESS

- a. Bid Opening - Maintenance Building Repairs: Solicitor Crotty opened the three (3) bids received for the repairs to the Maintenance Building (submitted by Donald E. Reisinger, Inc., McComsey Builders, and Old Philadelphia Associates, Inc.). The lowest bid was submitted in the amount of \$91,950. After discussing various options for repairing the roof and siding issues in the maintenance building, the Board tabled consideration of the bids.
- b. Bid Opening – Marshall Road Repairs: It was announced that no bids were received for the repairs to Marshall Road.
- c. Bid Opening – Dump Truck: Solicitor Crotty opened the two (2) bids for the dump truck being sold by the Township. The highest bidder was Harlan Construction Company, in

the amount of \$3,500. After discussion, Supervisor Moore moved that the Township award the bid for the sale of the 1996 Ford dump truck to Harlan Construction Company in the amount of \$3,500. Supervisor D'Angelo seconded the motion, which carried unanimously.

- d. Property Maintenance Code: Supervisor Moore noted that the International Property Maintenance Code did not appear appropriate in many of the ways that it was being applied by the Code Officer. A discussion was held as to the Township adopting a revised Property Maintenance Code that is more appropriately tailored to the character of the Township, which the Solicitor was directed to prepare for consideration.
- e. Deer Hunting: Manager/Treasurer Randzin announced that an updated Deer Hunting Application form has been prepared for the Township. Additionally, four applications were received. After discussion, Chairman Jones moved that the Board approve the hunting applications for the Township Community Park for Steven S. Swarcheck, Sally M. Fedon, Jason C. Fedon and Duane Hammond. Supervisor D'Angelo seconded the motion, which carried unanimously.
- f. Brandywine Hill – Offer of Dedication: Rouse Chamberlin previously offered the road improvements within Brandywine Hill for dedication to the Township. The Township Engineer reviewed the improvements and provided a written recommendation that the request be denied at this time due to a variety of open punchlist items. After discussion, Chairman Jones moved that the Township reject the offer of dedication pursuant to the Township Engineer's review letter dated August 7, 2014. Supervisor D'Angelo seconded the motion, which carried unanimously.
- g. Roadside Mowing: Chairman Jones moved that the Board authorize and approve the Roadside Boom mowing to be done by Trego Enterprises in the amount of \$458. Supervisor D'Angelo seconded the motion, which carried unanimously.
- h. Building Rental Requests: Manager/Treasurer Randzin noted that two requests for the use of the building were received: a request from the Valley Garden Club (on behalf of a resident on Indian Run Road) and a request from the East Brandywine/Downingtown MOM's Club (on behalf of a non-resident). After discussion, Chairman Jones moved that the Board approve the rental request from the Valley Garden Club on August 26th, at 10:00 a.m. Supervisor D'Angelo seconded the motion, which carried unanimously. With respect to the MOM's club, it was noted that, pursuant to the Township's building rental policy, rentals are not available to non-residents. Additionally, as the request is to hold a recurring, monthly meeting, an additional application fee is required. Moreover, the time requested (the 3rd Monday of each month) is outside of Township office hours, which would require an additional charge. Manager/Treasurer Randzin noted that she would follow up with the requester as to these issues.
- i. PAMA 55th Annual Conference: Manager/Treasurer Randzin noted that the annual conference of the Pennsylvania Association of Municipal Administrators is scheduled for August 13 – 15. The Township was able to secure a grant for Camille McMaster to attend. Therefore, the only cost to attend the banquet would be \$45. After discussion,

Chairman Jones moved that the Board authorize Camille McMaster to attend the conference. Supervisor D'Angelo seconded the motion, which carried unanimously.

- j. Ash Borer Review: Manager/Treasurer Randzin reported that the ash trees have been tagged in Burgess Park. The Board discussed the potential options for the trees, including treatment, permanently marking and/or removal. The Board requested that pricing be provided for treatment.
- k. August 21, 2014 Meeting: The scheduling of the Board's August 21st meeting was discussed and it was decided to keep it as scheduled.

Public Comment (cont'd)

No further comment was made.

Adjournment

Chairman Jones moved that the meeting be adjourned. The motion was seconded by Supervisor Moore, which carried unanimously. Meeting adjourned at 10:17 PM.

Respectfully submitted,

Betty Randzin
Township Manager/Secretary