

**WALLACE TOWNSHIP BOARD OF SUPERVISORS**  
**January 21, 2010**

A Regular Meeting of the Wallace Township Board of Supervisors was called to order on Thursday, January 21, 2010 at 8:00 AM in the Township Building by Chairman Bryan McDonough.

Supervisors present: Bryan McDonough  
Robert Jones  
Barbara D'Angelo

Road Foreman: Duane Hammond

Solicitor: Michael G. Crotty, Esquire

**Pledge of Allegiance**

The meeting was begun with a recitation of the Pledge of Allegiance.

**Executive Session**

None.

**Correspondence**

One hundred and six (106) pieces of correspondence were noted as received. A list of the correspondence as well as the individual pieces of correspondence is available for public inspection.

**Minutes**

The minutes for the December 17, 2009, Board of Supervisors meeting were presented for the Board's consideration. Supervisor Jones moved that the December 17, 2009 minutes be adopted as presented. Chairman McDonough seconded the motion. Supervisor D'Angelo noted that she would abstain from voting as she was not present and was not on the Board of Supervisors at the time of that meeting. Without further discussion, the motion carried with an affirmative vote of Chairman McDonough and Supervisor Jones.

The minutes for the January 4, 2010, organization meeting were also presented for the Board's consideration. Supervisor Jones moved that the January 4, 2010 minutes be adopted as presented. Supervisor D'Angelo seconded the motion, which carried unanimously.

**Invoices**

Fifty-seven (57) invoices were presented for review. In discussion, Chairman McDonough noted that the Township was in the process of transitioning from its prior propane provider to Sharp Energy. It was also noted that the check to the Pennsylvania Department of

Environmental Protection was merely the reissuance of a check that had been previously approved by the Board. DEP could not locate the prior check and has requested that a new check be reissued (with the old check being cancelled). After the conclusion of discussion, Supervisor Jones moved that the fifty-seven (57) invoices, totaling \$169,298.34, be approved and authorized for payment. Supervisor D'Angelo seconded the motion, which carried unanimously.

### **Pennsylvania State Police**

A report for the month of December was submitted, and is available for review. Supervisor Jones provided a synopsis of the report. There were thirty-four (34) calls for service in December.

### **Road Report**

Township Roadmaster: Supervisor Jones suggested that he assume responsibility as Township Roadmaster/Road Department Liaison from Chairman McDonough. After discussion, the Board of Supervisors agreed. Supervisor D'Angelo thereafter moved that Supervisor Jones be designated as the Township's Roadmaster/Road Department Liaison. Chairman McDonough seconded the motion, which carried unanimously.

Road Department Projects: Road Foreman Duane Hammond is working on several projects. He is out cold patching various areas of Township roads. The Board discussed repairs that were needed to the Township's salt storage building. Mr. Hammond was directed to obtain a quote in order to provide the Board with a general understanding as to the cost of repairs.

Road Department Radios: With respect to the road crew radios, the Township has received a quote from Triangle Radio to supply and install radios into the Township trucks. The Township is currently evaluating the purchase of 1 base (for the maintenance building) and two (2) to three (3) portable radios. The quote provided by Mr. Hammond included both the equipment and installation. It was noted that the Township cannot use the police radios that were obtained through the police department dissolution. The Board of Supervisors noted that they would take the quote under consideration.

Road Crew Snow Removal: Supervisor D'Angelo thanked the road crew for their outstanding efforts at clearing the snow from the Township roads after the last snow storm. Chairman McDonough and Supervisor Jones likewise expressed their appreciation.

Cell Phone: The Board discussed the purchase of a cell phone and a cell phone plan for Ralph Hannum of the road crew. This issue was previously raised in December of 2009. The phone would be Township property, despite being issued to an individual employee. Lisa Gardner presented a summary of the various calling plans to the Board. After discussion, Supervisor Jones moved that the Township authorize the purchase of a cell phone for Ralph Hannum of the road crew, at a price not to exceed \$50.00, together with a monthly cell phone plan with the AT&T family plan, at a price not to exceed \$100.00 per month. Supervisor D'Angelo seconded the motion, which carried unanimously.

Propane: Chairman McDonaugh noted that the Township would be switching over from its prior propane provider to Sharp Energy for 2010. This action was previously authorized by the Board. The prior propane provider has offered to remove the old tank and give the Township a credit for the amount remaining in the tank.

Time Clocks: Chairman McDonaugh noted that the current Township time clock has problems and that the time sheets must frequently be corrected (by handwriting) due to the time clock. Several quotes were provided to the Board of Supervisors for review: Pyramid Time Clock Model No. 3500 and Pyramid Time Clock 4000. After discussion, Supervisor Jones moved that the Board authorize the purchase of the Pyramid 4,000 time clock and accessories (time card sheets) for an aggregate price of less than \$450.00.

Bulk Trash Day: The Township staff are currently in the process of coordinating as to the scheduling of the next Bulk Trash Day.

Flag: Chairman McDonaugh noted that the Township's American flag is in the process of being cleaned.

Truck Decals: Lisa Gardner noted that she is continuing to work on the truck decals. One of the proofs on the revised truck decals has been received. The Board noted that this matter would be further discussed at an upcoming Township meeting.

New Truck: Supervisor Jones noted that the Township's new Ford F-550 truck and its title are available to be picked up at the dealership. Supervisor Jones moved that the Township Road Foreman, Duane Hammond, be authorized to sign over title to the truck from the dealership to the Township. Supervisor D'Angelo seconded this motion, which carried unanimously.

### **Wallace Trust**

Melanie Kirkpatrick appeared on behalf of the Wallace Trust. With Supervisor D'Angelo on the Board or Supervisors as well as the Trust, she and Ms. Kirkpatrick will alternate presenting the update to the Board. With respect to the Trust report, Ms. Kirkpatrick inquired as to whether the Township would be willing to place the Township's Steepleview property under a conservation easement agreement. In doing so, the Trust would request an endowment of \$5,000. Questions were raised as to the basis and amount of the endowment to the Wallace Trust would be required. Supervisor Jones noted that the matter be further reviewed by the Board and that the Trust forward a copy of any draft conservation easement agreement to the Township Solicitor for its review.

### **EAC**

EAC Representative Tish Malloy was present. The EAC generally did not have a written report to provide. No meeting had been held on Tuesday because of scheduling issues.

### **Trails Preservation Board**

No report.

### **Planning Commission**

Supervisor D'Angelo provided the report of the Planning Commission, memorialized in an email update for newly appointed Planning Commission chairman William Moore. The PC is continuing to work on the ordinance revisions. A representative from Chester County has been in attendance to participate in the discussion on the ordinance. However, as the current VPP Grant expires at the end of January, an extension from the County would be necessary. Supervisor Jones moved that the Township be authorized to submit the extension request pursuant to the VPP Grant for an additional six (6) months. Supervisor D'Angelo seconded the motion, which carried unanimously.

Seibert: Seibert has submitted a ninety (90) extension request for her subdivision and land development application. After discussion, the Board agreed. Supervisor Jones moved that the Township accept and grant Seibert's subdivision and land development application, to be extended until April 29, 2010. Supervisor D'Angelo seconded the motion, which carried unanimously.

### **Old Business**

A. Resolution 10-7: Emergency Responder Designation: As of January 11, 2010, the Township's Fire and Ambulance liaison with the Chester County Department of Emergency Services changed to Robert Brown, II. It is therefore necessary to revise Resolution 10-4. A revised form of resolution, Resolution 10-7, was presented for the Board's consideration. After discussion, Supervisor Jones moved that Resolution 10-7 be adopted in the form as presented. Supervisor D'Angelo seconded the motion, which carried unanimously.

### **New Business**

A. PSATS Convention/Training: Township Secretary/Treasurer Betty Randzin has submitted a request for her and Supervisor D'Angelo to attend the PSATS convention from April 18th through April 21<sup>st</sup> (for a cost of \$190 per person) as well as the PSATS newly elected supervisors' training on February 13<sup>th</sup> and 20<sup>th</sup> (for a cost of \$175 per person). After discussion, Supervisor Jones moved that the Supervisors and Township Secretary/Treasurer be authorized to attend the PSATS' Supervisor Training for a cost of \$175 per person. Supervisor D'Angelo seconded the motion, which carried unanimously. Supervisor Jones further moved that the Supervisors, Township Secretary and Road Foreman be authorized to attend the PSATS Annual Convention from April 18<sup>th</sup> through April 21<sup>st</sup>, at a cost of \$190 per person. Supervisor D'Angelo seconded the motion, which carried unanimously.

B. Township Building Keys: Chairman McDonough noted that Mr. Moore has turned his key back into the Township and that it has been transferred with the Township's key service to Supervisor D'Angelo.

C. Water Reserve Tanks: Chairman McDonough noted that he has been contacted by the EMC Coordinator Bob Klinger, who has raised questions as to whether the Township

ordinances should be revised to require the Water Reserve Tanks incorporated into developments to be a uniform color and to prohibit parking and landscaping in front of them. The Fire Company has expressed interest in discussing the use and regulation of Water Reserve Tanks for future developments.

D. Board/Commission Coordination: Supervisor D'Angelo noted that she would like to foster and facilitate increased communication between the various Committees and the Board of Supervisors as to upcoming events and their role in the Township. Supervisor Jones and Chairman McDonough agreed with this effort and Supervisor D'Angelo noted that she would begin thinking about the logistics in doing so for an upcoming BOS meeting.

### **Public Comment**

A. Cheryl F., a representative from the Colonial Woods facility, noted that the facility is offering open house tours. The public is invited.

B. Resident John Miller requested that curtains be installed in the Township meeting room.

C. Resident Sandy Neufeld inquired as to the status of the Springton Road Bridge project. Supervisor Jones noted that PennDOT has awarded its bid and the contractor has requested to sit down with the Township to discuss materials, but that the Township previously indicated its preference. The Township website will be updated once additional information is learned from PennDOT.

### **Adjournment**

Supervisor Jones moved that the meeting be adjourned. The motion was seconded by Supervisor D'Angelo, which carried unanimously. Meeting adjourned at 9:52 AM.

Respectfully submitted,  
Lisa Gardner  
Assistant Township Secretary