

WALLACE TOWNSHIP BOARD OF SUPERVISORS

August 6, 2009

A Regular Meeting of the Wallace Township Board of Supervisors was called to order on Thursday, August 6, 2009 at 7:30 PM in the Township Building by Chairman Bryan McDonough.

Supervisors present: Bryan W. McDonough
William Moore

Engineer: Craig Kologie, Castle Valley Consultants

Solicitor: Michael G. Crotty, Esquire

Pledge of Allegiance

The meeting was begun with a recitation of the Pledge of Allegiance.

Executive Session

None.

Correspondence

Ninety-two (92) pieces of correspondence were noted as received. A list of the correspondence as well as the individual pieces of correspondence is available for public inspection.

Minutes

The minutes of July 2, 2009 were presented for review by the Board. Supervisor Moore moved that the minutes for July 2, 2009 be approved as submitted. Chairman McDonough seconded the motion, which carried unanimously.

Treasurer's Report

Township Secretary/Treasurer Betty Randzin gave the Treasurer's report, which is available at the Township Building for review. Thirty-eight (38) invoices totaling \$65,787.07 were presented to the Township Supervisors for their approval. Mrs. Randzin noted that the licensing fee of \$150 for Movie Night was incorporated into the list of invoices. After discussion, Supervisor Moore moved that the thirty-eight (38) invoices totaling \$65,787.07 be authorized for payment. Chairman McDonough seconded the motion, which carried unanimously.

Pennsylvania State Police

A report was submitted, which is available for review. There were forty-six (46) calls for service in July, which Supervisor Moore read in detail from the report. Resident Randy Casperson inquired as to whether the number of incidents has increased since the State Police coverage took effect. Supervisor Moore noted that the calls for service have been 1/3rd of the purported calls for service in past years.

Glenmoore Fire Company

No report.

Elverson Ambulance

A report was submitted, which is available for review at the Township building. Supervisor Moore noted that Supervisor Jones has been acting as the Township's representative before the Elverson EMS, but he is not present at tonight's meeting. It is expected that he will provide a further update in the September Board of Supervisors' meeting. Chairman McDonough asked that Mrs. Randzin check to see whether Colonial Woods is not using the Elverson EMS to transport their residents at cost to the Township.

Park and Recreation Board

Mark Bainbridge provided the report from the Park and Recreation Board. As previously discussed, movie night has been rescheduled for August 29, 2009, at 8:30 p.m., in Wagenseller Park. The movie Kung Fu Panda will be shown. Mr. Bainbridge noted a general concern about advertising for the event. He has obtained quotes for signs to be made, which he presented to the Board of Supervisors. After consideration, Supervisor Moore moved that the Park and Recreation Board be authorized to purchase five (5) signs for movie night, at a cost of \$100. Chairman McDonough seconded the motion, which carried unanimously. The Township Secretary/Treasurer also noted that the payment of the invoice to the video operator was tabled from the last BOS meeting. Supervisor Moore moved to authorize the payment of \$575.00 to Richard Eisenacher for the purpose of providing video operation services and equipment for movie night. Chairman McDonough seconded the motion, which carried unanimously.

The Township Secretary/Treasurer noted that the announcement of movie night would also be incorporated into the Township Calendar of Events mailing, which is in the process of being finalized. After discussion, Supervisor Moore moved that the Township authorize the completion and transmission of the Township Calendar of Events mailing, at a mailing cost not to exceed \$0.262 per mailing. Chairman McDonough seconded the motion, which carried unanimously. Resident Randy Casperson inquired as to whether this would replace the Township Newsletter. He would like to submit an article or information to be incorporated into the Township Newsletter to discuss the Wallace Deer Management Association. Mrs. Randzin indicated that it would not, but that it will be used to announce upcoming Township events such as the Halloween Parade (October 31, 2009 and the Christmas Tree Lighting (December 6, 2009).

Historical Commission

The Historical Commission submitted a report, which is available for review at the Township building. Jane Davidson presented the report. The HC met on July 27, 2009. An oral history of Pennell and Margaret Jones is being scheduled. Their ancestor, Dwight Yocum, is believed to be the earliest identified schoolmaster for the Indiantown School. With regard to the Indiantown School, the HC expressed their thanks to the Supervisors for awarding the roof contract. Next, Mrs. Davidson noted that the HC has worked with the Planning Commission to incorporate their concerns relative to the Greenfield Conditional Use application. The Township is still waiting for a response from the Pennsylvania Bureau of Historic Preservation as to the Glenmoore Historic District. Also, the Town Tours and Village Walks were held on a rainy day on July 23, 2009. The event was well attended despite the weather and the Supervisors expressed their appreciation to the HC for organizing and running the event. With respect to the Lamb Tavern Springhouse, the HC is in the process of putting together information to obtain a basic estimate on what would be required to stabilize the building. As to Springton Road Bridge, the Township is still waiting for PennDOT to send the maintenance, inspection and rehabilitation records pertaining to the Bridge. The Township Secretary/Treasurer will follow up. Next, Mrs. Davidson noted that the tree at the Heritage development has finally been removed. Mrs. Davidson is in the process of preparing an article for the next Township Newsletter to address the connection between Congressman Abraham McIlvaine and Abraham Lincoln. Mrs. Davidson provided an interesting summary on the relationship of the two, noting that many original documents still available. Mrs. Davidson will work with the appropriate historical societies in order to get permission to use copies of the documents for her article. Chairman McDonough noted that the Newsletter will likely be issued in early October. Lastly, Mrs. Davidson noted that the State Police did an excellent job earlier this year in responding to and investigating a credit card/identity theft issue of her and her husband. She expressed her gratitude and highly commended the prompt work of the State Police.

Trails Preservation Board

No report.

Wallace Trust

Barbara D'Angelo of the Wallace Trust provided a report. The Trust is in the process of scheduling its annual dinner meeting and is otherwise continuing its efforts to organize and centralize its files.

Municipal Authority

Mrs. D'Angelo provided the Authority's report. The inspection of the Highspire Plant was done in July, with Supervisor Jones attending. Chairman McDonough inquired if there is a procedure to notify the Township and Supervisors if emergency incidents occur. Mrs. D'Angelo noted that she typically tries to email the Township Secretary when an incident arises and that she will make sure to do so in the future.

Planning Commission

Barbara D'Angelo provided the report for the Planning Commission. At the last meeting, the Planning Commission has continued its work on Article IV of the Zoning Ordinance. The work is nearly complete. The PC is also in the process of updating its minutes. Additionally, Mrs. D'Angelo and the Township Engineer will be meeting with DEP to discuss its recommendations for the Seibert subdivision.

Old Business

a. Scales: The Township Secretary/Treasurer noted that the Township had tabled consideration of an offer by West Caln Chief Martinez to purchase the truck scales for \$1,000. Supervisor Moore researched the value of the truck scales online and believes that the three (3) scales are worth more than what was offered. Chief Martinez is waiting to meet with the West Caln Township Board of Supervisors, and has requested that the Township table any decision to list the scales on Municibid until he has had a chance to do so. The Supervisors noted that they would do so.

b. Duane's Phone: The Township Secretary/Treasurer has noted that the Township has purchased a new phone and new service through AT&T for the Road Foreman. There was a correction on the quote, noting that the \$249.98 cost approved included a charger and the \$50.00 rebate.

c. Chainsaw: The Township Secretary/Treasurer provided an update as to the proposed purchase of the chainsaw. The blade for the proposed model was sixteen (16) inches, not six (6). Due to the heavy storms recently, the chainsaw was purchased after consultation with the Board. Supervisor Moore moved that the Township ratify the decision to purchase the chainsaw for \$333.86. Chairman McDonough seconded the motion, which carried unanimously.

New Business

a. WDMA: Randy Casperson of the WDMA has requested that the Township grant WDMA exclusive archery-only hunting privileges in Ray, Burgess and Howson Parks. It would be agreeable to all of the conditions imposed last year, including the posting requirement. The hunting season begins on September 19th. The Township Secretary/Treasurer noted that she has received two (2) applications for Wallace residents and one from a non-resident to hunt these parks. It was noted that hunting would remain open to residents in Alice Park. The WDMA harvested approximately 30 deer from the parks last year. Mr. Casperson also noted that the WDMA has launched a website, which will allow it to better schedule the hunting among its members and to better keep track of the number of deer harvested. Applications to join the WDMA are also on its website. Some of the deer will be donated, including to the Food Lion in Lancaster. After discussion, Supervisor Moore moved that the Township grant WDMA authority to conduct hunting for Ray, Burgess and Howson parks, subject to the conditions that: only archery hunting is permitted; the WDMA must indemnify the Township for any liability, per the form utilized last year; the WDMA members must submit the appropriate waiver of liability forms to the Township; the WDMA must post appropriate signage to alert residents of the hunting activity; the WDMA must use removable steps for its tree stands; and the WDMA must provide the Township with monthly reports as to the number of deer harvested in the parks. Chairman McDonough seconded the motion, which carried unanimously.

b. PLGIT Procurement Cards: The Township Secretary/Treasurer presented information as to the PLGIT Procurement Card program. Various aspects of the program were discussed and it was requested that the Township Secretary/Treasurer obtain additional information as to the funding amounts that the Township would be required to maintain.

c. Act 32: Solicitor Crotty provided a summary of Act 32 and the requirement that the Township appoint a delegate and alternate delegates to the County Tax Collection Commission. After discussion, Supervisor Moore moved that the Township adopt Resolution 09-10, by which John Miller is appointed as the Township's primary delegate to the Chester County Tax Collection Commission, with Supervisor Robert Jones and Barbara D'Angelo being appointed as the First and Second Alternate Delegates, respectively. Chairman McDonough seconded the motion, which carried unanimously.

d. Elverson EMS Financial Advisory Committee: Supervisor Moore noted that the Elverson EMS is establishing a Financial Advisory Committee. Supervisor Moore moved that Supervisor Jones be appointed as the Township's representative to the Elverson EMS Financial Advisory Committee. Chairman McDonough seconded the motion, which carried unanimously.

e. Coltsfoot Escrow Release: The Township Engineer, Craig Kologie, noted that the Township has received an escrow release request for the Coltsfoot subdivision. After brief discussion, Supervisor Moore moved that the Township authorize the release of \$26,171.02, with no retention, for the Coltsfoot subdivision. Chairman McDonough seconded the motion, which carried unanimously.

f. Steepleview Escrow Release: The Township Engineer, Craig Kologie, noted that the Township has received an escrow release request from Anderson Homes for the Steepleview subdivision. Certain of the improvements are required to be dedicated to the Township, which necessitates retention of moneys in order to ensure that the appropriate maintenance bond obligations are fulfilled. Also, some retention is required because of outstanding engineering and legal invoices. After discussion, Supervisor Moore moved that the Township authorize the release of \$154,167.43 to Anderson Homes for the Steepleview subdivision, with the remaining balance to be released upon completion of all remaining requirements, including the posting of an appropriate maintenance bond for the improvements to be dedicated and including the payment of any outstanding engineering and legal invoices. Chairman McDonough seconded the motion, which carried unanimously.

g. Municibid: Supervisor Moore announced the highest bidder for the Ford F-150 that had been placed on Municibid. S. J. Secret of Wheeling, West Virginia, submitted the highest bid in the amount of \$9,800, which met the reserve. After discussion, Supervisor Moore moved that the Township award the sale of the Ford F-150 to S. J. Secret of Wheeling, West Virginia, for the amount of \$9,800. Chairman McDonough seconded the motion, which carried unanimously. In further discussion, it was noted that two (2) of the other vehicles awarded at the last BOS meeting have not yet been picked up by the highest bidder. Supervisor Moore requested that the Township Secretary/Treasurer contact that highest bidder to inform him to pay for and pick up the vehicles. In the event that he does not pick up the vehicles, the Township

Solicitor was also requested to ensure that the appropriate steps are taken to ensure that the vehicles can be re-bid.

h. 1996 Ford Dump Truck: The Township Secretary/Treasurer noted that the Board needed to provide official authorization for the transfer of the title of the 1996 Ford Dump Truck purchased by the Township. Supervisor Moore moved to authorize the Township Secretary/Treasurer to execute any necessary documents to complete the transfer of title of the dump truck. Chairman McDonaugh seconded the motion, which carried unanimously. Additionally, the Township Secretary/Treasurer noted that the Township received a quote for the repairs necessary in order that the dump truck will pass inspection. Supervisor Moore moved that the Township authorize Edgar Schlimme to perform the quoted repairs to the dump truck, for an amount not to exceed \$1900.00. Chairman McDonaugh seconded the motion, which carried unanimously.

i. Indiantown Schoolhouse Roof Bid: Chairman McDonaugh announced that the Township received notification from KPI2 that it would have to delay the start of the Indiantown School Roof Repairs in order to receive the required, fire-resistant shingles.

j. Mapleflower HOA Annual Meeting Request: The Mapleflower Homeowners' Association has requested the use of the Township meeting room for Tuesday, September 1, 2009, at 7:30 p.m. Supervisor Moore moved that the Township authorize the Mapleflower HOA to use the Township meeting room from 7:30 p.m. until 9:00 p.m., on September 1, 2009. Chairman McDonaugh seconded the motion, which carried unanimously.

k. Township Building AC: The Township Secretary/Treasurer noted that the Township had previously requested quotes for repair or replacement to the Township's HVAC units. In follow up to the last BOS meeting, the initial company that installed the HVAC unit in 2002 (Brewer) has not yet responded as to what was wrong and what repairs would be required. Eric Jamison of Mack Services, one of the other companies that provided a quote, was present to discuss. Mr. Jamison provided insightful advice as to the repair/replacement of the equipment, noting that a technician would be required in order for Mack to diagnose what is currently wrong. After discussion, Supervisor Moore moved that the Township authorize Mack Services to provide a technician to inspect the HVAC unit, at a cost of \$55.00, in order to advise as to the necessary repairs. Chairman McDonaugh seconded the motion, which carried unanimously. Mr. Jamison stated that the technician could arrive as early as August 7, 2009. The Supervisors also requested that the technician inspect the radiant floor heating system to ensure that it is working properly.

l. PLGSA Conference: The Township Secretary/Treasurer announced that she has received a grant from the PLGSA in order to attend its conference from August 19 through August 22. Supervisor Moore moved that the Township Secretary/Treasurer be authorized to attend the PLGSA Conference. Chairman McDonaugh seconded the motion, which carried unanimously.

m. August BOS Morning Meeting: Supervisor Moore moved that the Township cancel the BOS meeting on August 20, 2009. Chairman McDonaugh seconded the motion, which carried unanimously.

n. Township Office Closed on Fridays in August: Chairman McDonough raised for discussion whether the Township Office should be closed on 8/14, 8/21, 8/28 and 9/4. Supervisor Moore moved that the Township Office be closed on the above-referenced dates. Chairman McDonough seconded the motion, which carried unanimously.

o. EAC Meeting Cancelled: The Township Secretary/Treasurer announced that the EAC has cancelled its August meeting.

p. Volunteer Appreciation Dinner: The Township Secretary/Treasurer announced that the Township Volunteer Appreciation Dinner has been scheduled for September 24, 2009, at 6:00 p.m. at the Downingtown Country Club. A notice will be going out shortly to all invited Township volunteers.

q. Township Building: The Township Secretary/Treasurer noted that the road crew is in the process of power-washing, painting and landscaping the Township Building. The Supervisors expressed their thanks to Betty and Duane for doing so. The Township Secretary/Treasurer also noted that she has received two (2) quotes for fixing the old Township Building sign that was located in the Township Garage. Supervisor Moore moved that the Township authorize the improvements to the sign by Wendy Hammond at a price of \$350. Chairman McDonough seconded the motion, which carried unanimously.

Public Comment

a. Bob Schiemann presented public comment to complain about the condition of his neighbor's property, at 10 Andrews Lane. The Township Zoning Officer had been directed to inspect the property and issued an enforcement notice, although not for all of the alleged violations claimed by Mr. Schiemann. The property owner has until September 15, 2009, in order to correct the deficiency noted by the Zoning Officer. Mr. Schiemann was advised that if he continued to have any complaints or issues, he should fill out a complaint and the Township Zoning Officer would then perform an inspection.

Adjournment

Meeting adjourned at 10:11 PM.

Respectfully submitted,

Betty Randzin
Township Secretary